

**MINUTES OF THE MEETING OF WAVERLEY COMMUNITY COUNCIL HELD VIRTUALLY ON WEDNESDAY
3 MARCH 2021 AT 7.00PM**

Present: Councillors Jamie Baggaley (Chair), Amin Allen-Miah, Neil Adshead, Laura Ross, Sai Narra and Aravind Venkana plus Rachel Graham, Clerk to the Council.

In Attendance: Leesa Tingay-Price (Events Team) and three residents.

	Item
260.20	Apologies and Reasons for Absence: All Councillors were present
261.20	To confirm the Community Council Meeting minutes of Wednesday 3 February 2021. The minutes were confirmed as a true and correct record.
262.20	Confidential Items: a) To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed. Nothing was identified.
263.20	Declaration of Disclosable Pecuniary and Other Interests: a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests. The Chair acknowledged a conflict of interest regarding agenda item 18, and would not be partaking in the discussion or decision. b) To receive any requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests. No declarations or other interests made
264.20	Matters Arising: <ul style="list-style-type: none"> • VAT return re-submitted with bank statement • Pension scheme now up and running • Garden Room ToR and Olive Lane – community space. Not progressed and since the Buds have changed and no RA currently, and lease not finalized, will push back for a couple of months. • WJA -school crossing. Clerk has emailed RMBC regarding this matter. It is something for the WJA to progress and they have been notified of the exchange.
265.20	Ward Councillor Reports a) Reports from RMBC Councillors - none in attendance
	Public Comments and Questions A period of 15 minutes will be set aside for comments or questions from members of the public

266.20	<p>Harworth and Land Trust mtg</p> <p>a) Summary of outcomes and next meeting date The Clerk reported on the</p> <p>b) Next meeting date is Thurs 8 April at 4pm</p> <p>Resolved: the Clerk and possibly Cllr Ross will attend. Carried</p>
267.20	<p>Waverley Events Team</p> <p>a) Update on events planned A sunflower competition for 200 people will be advertised along with keeping a close eye on the changing COVID rules.</p>
268.20	<p>Waverley Buds</p> <p>a) Update on the garden project No-one was in attendance, the Chair read out their written contribution.</p>
269.20	<p>WCC and the Waverley Garden Room</p> <p>a) Summary of position to date and re-confirming previous decisions as necessary Clerk explained that the Terms of Reference have been drafted, funding from the Ward Councillor gained, and solicitors selected to review the lease. Well Rotherham will pass over the funds on a conditional basis.</p> <p>b) To approve delegated authority for the Clerk to spend up to the reserve amount for the Garden Room project Resolved: Clerk to spend no more than £10,000 from the Reserves account towards the build of the Garden Room. Carried</p> <p>c) Planning application update Questions have arisen regarding lighting and security. Resolved: Clerk to collaborate with Well Rotherham and Harworth to respond. Carried</p> <p>d) Update on lease and next steps – Clerk and Harworth discussed the questions from their solicitor regarding the lease. Resolved: Clerk to circulate meeting summary. Carried</p>
270.20	<p>Grant Scheme</p> <p>a) To discuss and approve grant scheme application from the Events Team Resolved: Funds for the Events Team agreed u s137 of LGA for a sunflower growing competition and equipment to publicise events of £460. Carried</p>
271.20	<p>Discuss Insurance</p> <p>a) To discuss insurance quote and agree renewal Resolved: the renewal of insurance at £349.94 is agreed, and all Councillors will revert to the Clerk regards their business fitness. Carried</p>
272.20	<p>Finance Matters</p>

	<p>a) To monitor the budget against income and expenditure To date we have spent 61% of the budget, with £25,035.87 in current account (of which £2700 is the Ward fund contribution) and £18,0004.05 in reserve account.</p> <p>b) To approve the bank reconciliation to 28 February 2021 Resolved. Reconciliation is approved. Carried</p> <p>c) Direct debit and Zoom update Zoom will only accept take one-off annual payments or a regular credit card payment</p> <p>d) To agree Clerk's additional 13 hours Resolved. Agreed to pay Clerk's additional time. Carried</p> <p>e) To approve payment of invoices presented Resolved. Payments are approved, and will be processed by Cllr Adshead and Baggaley. Carried</p>
273.20	<p>Policies</p> <p>a) To receive and approve the Vexatious Complaints and Reserves Policy Resolved. The two policies were approved for the Clerk to add to the website. Carried</p>
274.20	<p>Elections and Census</p> <p>a) To receive purdah dates The Chair reported that the pre-election period commences at the end of the month, and no later than 29 March.</p> <p>b) To receive information about the Census 2021. The Chair reported that the Census is going online on Sunday 21 March. It will include 3 new questions. Invites to fill census online are going out in the next couple of weeks.</p>
275.20	<p>Website</p> <p>a) To receive an update on the website timetable The Clerk reported that the initial project kick-off meeting is on 17 March at 11am. Cllr Ross agreed to attend. A subsequent training meeting will be timetabled at a later date.</p> <p>b) To discuss colour scheme Resolved. It was agreed that the website colour scheme will be based on the logo colours. Carried</p>
276.20	<p>Correspondence</p> <p>a) Email requesting support to object to RB2021/0199, and concerns about speed limit on Highfield Spring. The former item is dealt with below and the latter was noted, as the road belongs to RMBC, who have already been approached by Harworth to lower the limit, but with no change.</p>
277.20	<p>Planning Matters</p> <p>a) To receive and discuss any relevant applications</p> <ul style="list-style-type: none"> – RB2021/0321- garage conversion to living space - no comment – RB2021/0199 – provide additional floorspace at AMP by developing land which has previously been granted planning permission for business and industrial uses

	Resolved. It was agreed that an objection from the WCC will be made on the grounds of privacy, loss of trees and ecology. Carried
278.20	Training a) To agree any training requests – none requested
279.20	Future meetings a) To agree date for the annual WCC meeting Resolved: The Council's own annual meeting which must occur in May, will be held on 5 May at 6:30pm. Carried b) To agree date for the annual parish meeting Resolved: The annual parish meeting for the residents which has to be held between 1 March and 1 June, will be held on 22 June at 7pm, with invites to be sent to key operatives to present at the meeting. Carried
280.20	Agenda Items for the Next Meeting a) To agree items for inclusion on the agenda of the next meeting <ul style="list-style-type: none"> • Clerk to prepare return to Face to Face meeting plan • Outline audit timetable for this year and re-appoint Internal Auditor • To discuss the collective outdoor space in Waverley

**The date and time of the next Parish Council meeting is 7.00pm on 7 April 2021.
The meeting closed at 20:00**