

**MINUTES OF THE MEETING OF WAVERLEY COMMUNITY COUNCIL HELD VIRTUALLY ON WEDNESDAY
6 JANUARY 2021 AT 7.00PM**

Present: Councillors Jamie Baggaley (Chair), Amin Allen-Miah, Neil Adshead, Laura Ross, Sai Narra plus Rachel Graham, Clerk to the Council.

In Attendance: Ward Councillors Walsh and Simpson, Kate Stark (Waverley Buds), Kris MacKay (Well Rotherham) and two residents.

	Item
216.20	Apologies and Reasons for Absence: All Councillors were present
217.20	To confirm the Community Council Meeting minutes of Wednesday 2 December 2020. The minutes were confirmed as a true and correct record.
218.20	Confidential Items: a) To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed.
219.20	Declaration of Disclosable Pecuniary and Other Interests: a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests. The Chair acknowledged a conflict of interest regarding agenda item 18, and would not be partaking in the discussion or decision. b) To receive any requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
220.20	Matters Arising: <ul style="list-style-type: none"> • Bin off Rowsley Drive has been replaced and removed again by RMBC. A resident objected to its location near their house. • Grit bins are owned by the developers, requested refill and asked RMBC for grit bins. Avant agreed to refill off Cherry Wood Way. TW who own the bins on Tideswell/ Calver and Rowley, have left them for the WCC or residents to fill. The Clerk is chasing RMBC to fill • Salting roads - Clerk has asked RMBC to add bus routes to salting list, incl Stephenson and Mitchell Way • RMBC will be adding road marking near the school c 9 January.
221.20	Ward Councillor Reports a) Reports from RMBC Councillors Cllr Walsh mentioned that many of RMBCs employees were being directed to managing the pandemic Cllr Simpson mentioned that road markings around the school will be added shortly.
	Public Comments and Questions

	<p>A period of 15 minutes will be set aside for comments or questions from members of the public</p> <p>A resident asked what happened with household bin collections in newly resided homes, and was informed to leave them out as instructed by RMBC.</p>
222.20	<p>WJA</p> <p>a) Update on travel plans Kate Stark informed the Council that the Academy has attained a Bronze award for their school travel plan.</p>
223.20	<p>Waverley Events Team:</p> <p>a) Xmas events feedback from residents was very positive regarding the new lights at Tideswell. Kate Stark informed the Council that the Best dressed house was awarded to a home on Matlock Way and wanted to thank all the residents who got involved with the festivities.</p> <p><i>7:14-7:17 Cllr Ross stepped out of the meeting momentarily</i></p>
224.20	<p>Residents Association</p> <p>a) Update on residents' issues No representative available.</p>
225.20	<p>Waverley Buds</p> <p>a) Update on the garden and the garden room Kate Stark informed the Council that the outline plan for the garden site is now being taken forward by Harworth. The Buds are keen to be on the Garden Room Committee.</p>
226.20	<p>WCC and the Community Garden Room</p> <p>a) Update planning application and lease The planning application has yet to be submitted for the Garden Room Kris Mackay informed the Council that Places to Ride determined, after the planning application was submitted, that they would not be funding the bike track as there are several in the area. Well Rotherham will now be approaching Veolia for funds. There was a suggestion of adding a Pump Track to Waverley Park.</p>
227.20	<p>Meeting with Harworth</p> <p>a) To receive a summary of the meeting The meeting note had been circulated in advance and a verbal summary was provided by the Clerk.</p>
228.20	<p>Staffing matters</p> <p>a) To provide update on staffing meeting Minutes have been circulated.</p> <p>b) To receive clerk's Display Screen equipment assessment Outstanding</p> <p>c) To agree to increase Clerks hours to 15 per week as at 1 April 2021, plus 3 hours for CILCA study</p> <p>Resolved: to change in hours is approved. Carried</p>

229.20	<p>Finance Matters:</p> <p>a) To monitor the budget against income and expenditure To date we have spent 45% of the budget, with £30,276.25 in current account (of which £2700 is the Ward fund contribution) and £18,0003.75 in reserve account.</p> <p>b) To approve the bank reconciliation to 31 December 2020 Resolved: the bank reconciliation is accepted. Carried</p> <p>c) To approve payment of invoices presented Resolved: Payment of invoices approved. Carried</p> <p>d) To discuss and finalise the precept The Clerk presented the proposed budget. RMBC has yet to receive the official data from RMBC. Resolved: that if the RMBC data lends itself to the precept being set lower than last year, it should be submitted. If not, it should be brought to the next meeting to be considered again. Carried</p>
230.20	<p>Local Growth Fund</p> <p>a) Discussion regarding the grant to Harworth and Dransfield Cllr Adshead raised a query regarding the funding from for the Joint Venture between Harworth and Dransfield. It was suggested that a Freedom of Information request could be made and noted that the list of the Local Growth Fund no longer included the project.</p>
231.20	<p>Recognition scheme</p> <p>a) Discuss introduction of recognition scheme and nominations Resolved: the recognition scheme is introduced. Carried</p>
232.20	<p>Bins, litter and dog fouling</p> <p>a) RMBC missing bin covered above. Waiting for an update regarding the new bins on Catcliff Pond and Highfield Square from the Land Trust.</p> <p>b) Litter on the estate should be reported to the relevant developer/ land owner.</p> <p>c) Dog fouling has been raised with RMBC and Cllr Simpson has ensured the dog wardens are aware of request</p>
233.20	<p>Policies</p> <p>a) To review finance risk assessment and risk management. Both documents were previously agreed in this financial year, however the WCC has since moved to online banking. Therefore, the documents have been revised again. The Clerk outlined the changes and took onboard the Chair's comment.</p> <p>b) To review, update and agree all other policies including;</p> <ul style="list-style-type: none"> - Complaints - Disciplinary

	<ul style="list-style-type: none"> - Equality - Expenses - Finance Risk Assessment - Financial Regulations - General Privacy Notice - Grievance - Media - Pension - Pension - Risk Management - Sick Absence - Social media - Standing Orders <p>Resolved: the above policies are approved. Carried</p>
234.20	<p>Website packages – chaired by Cllr Allen-Miah</p> <p>a) To review and agree a way forward with the website re-refresh and support Three quotes have been circulated, of varying detail. Two of the three companies are local to Waverley. The offerings are very varied.</p> <p>Resolved: that 2commune are the supplier of choice and a Working Group including Councillor Ross, Adshead, Allen-Miah and the Clerk will finalise the specification. Carried</p> <p><i>Cllr Baggaley resumed Chairing the rest of the meeting</i></p>
235.20	<p>Planning Matters</p> <p>a) To discuss application RB2020/2032 - Bike Track Resolved: the WCC will comment in support of the application. Carried</p>
236.20	<p>Training</p> <p>a) To agree any training requests Clerk alerted the Staffing Committee of specific ‘employer’ training.</p>
237.20	<p>Agenda Items for the Next Meeting</p> <p>a) To agree items for inclusion on the agenda of the next meeting</p> <ul style="list-style-type: none"> • Grant scheme launch • RMBC request for Consideration of Term Dates for 2022/23

The date and time of the next Parish Council meeting is 7.00pm on 3 February 2021.
The meeting closed at 20:11.