

This meeting is open to the public unless the Council resolves to exclude the public for any exempt or confidential item of business. Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.

You are invited to the next meeting of Waverley Community Council which will be held virtually on Wednesday 2 December at 7pm for the purpose of transacting the following business.

AGENDA

	Item
1.	Apologies and Reasons for Absence: a) To receive apologies for absence and approve reasons presented for absence.
2.	Waverley Community Council Meetings a) To approve the minutes of the meeting held on Wednesday 4 November.
3.	Confidential Items: a) To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed.
4.	Declaration of Disclosable Pecuniary and Other Interests: a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests b) To receive any requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests. Clerk to decide
5.	Matters Arising: <ul style="list-style-type: none"> • Bin off Rowsley Drive missing • Website; accessibility and uploading videos and website designers • Garden Room ToR • VAT return completed • WJA bicycle shelter – RMBC are hoping to have additional funding in the new financial year to support schools with cycle and scooter storage
6.	Ward Councillor Reports a) Reports from RMBC Councillors
	Public Comments and Questions A period of 15 minutes will be set aside for comments or questions from members of the public
7.	Waverley Events Team: a) Xmas events update
8.	Residents Association a) Update on residents' issues
9.	WCC and the Community Garden Room a) Update on project including funds and planning

10.	<p>Finance Matters:</p> <p>a) To provide an update on External Auditors report and actions taken</p> <ul style="list-style-type: none"> i. Expenses category ii. Risk assessment iii. Timetable this year and next. <p>b) To monitor the budget against income and expenditure</p> <p>c) To approve the bank reconciliation to 31 November 2020</p> <p>d) To approve Clerk's additional hours</p> <p>e) To approve SLCC cost</p> <p>f) To approve PKF Littlejohn costs</p> <p>g) To approve payment of invoices presented</p> <p>h) To discuss the draft budget</p>
11.	<p>Harworth meeting (9 Dec 1pm)</p> <p>a) To discuss items to include on the agenda</p> <p>b) To agreed attendees</p>
12.	<p>Training</p> <p>a) To agree any training requests</p>
13.	<p>Staffing matters</p> <p>a) To provide update on staffing meeting</p> <p>b) Clerk to complete Display Screen equipment assessment</p> <p>c) Annual leave and Xmas</p>
14.	<p>Agenda Items for the Next Meeting</p> <p>a) To agree items for inclusion on the agenda of the next meeting</p>

R Graham

Rachel Graham
Clerk to Waverley Community Council
26 October 2020

Zoom invite

<https://us02web.zoom.us/j/81930049567?pwd=S1VNYUtwS3dUcjl6ck5jaitDd0VJZz09>

Meeting ID: 819 3004 9567

Passcode: 264872