

MINUTES OF THE MEETING OF WAVERLEY COMMUNITY COUNCIL HELD VIRTUALLY ON WEDNESDAY 4 NOVEMBER 2020 AT 7.00PM

Present: Councillors Jamie Baggaley (Chair), Neil Adshead, Amin Allan-Miah, Laura Ross and Sai Narra plus Rachel Graham, Clerk to the Council.

In Attendance: Ward Councillor Walsh, Leesa Tingay-Price (Events Team), Principal Keeton (WJA)

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| 182.20 | To receive and approve reasons for absence Apologies were received from Councillor: Venkana. He provided a reason which was accepted. |
| 183.20 | To confirm the Community Council Meeting minutes of 7 October The minutes were confirmed as a true and correct record. |
| 184.20 | To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed. Nothing identified |
| 185.20 | To receive declarations of interest in respect of business on the Agenda None. |
| 186.20 | Waverley Junior Academy Update on parking and the Modeshift STAR <ul style="list-style-type: none"> - Principal Keeton updated the Councillors regarding the parking issues around the school streets, which had only arisen in the first month of opening. - There is a huge push to ensure the children travel to school by foot, bicycles or scooter, with the aim to achieve a Bronze accreditation by Christmas with Modeshift STARS - A second bike shelter is needed because the first is full to capacity - They are approaching RMBC to assess the need for a Crossing Patrol, to upgrade the crossing on Highfield Lane. - They have received funding of 'parking buddies, ie mini statues of children - The new school governors meet the penultimate week before half-term, and WCC contributions welcome. - <p><i>19:10 Cllr Ross joined the meeting</i> <i>19:18 Principal Keeton left the meeting</i></p> |
| 187.20 | Matters Arising: <ul style="list-style-type: none"> • Bins – 2 new bins on RMBC land, near Winter Green and Tideswell Walk. Land Trust have ordered additional bins too • SYP did a speed watch on Waverley, no speeding vehicles detected • Website accessibility statement is outstanding • A note of the meeting with Harworth 14 October has been circulated. <ul style="list-style-type: none"> ○ The Land Trust has priced up more street bins. They need to liaise with Barrett's the owners of Highfield Sq, for permission to site. They need to |

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| | <p>determine the precise location for end of Highfield Lane / Popular Way bin and a dog bin near Catcliffe pond.</p> <ul style="list-style-type: none"> ○ A Royal Mail postbox might be in place before Xmas. |
| 188.20 | <p>Ward Councillor Reports</p> <ul style="list-style-type: none"> a) Reports from RMBC Councillors Cllr Walsh and Cllr Brooks are really looking forward to financially supporting Waverley with the Garden Room fund request. |
| | <p>Public Comments and Questions None in attendance</p> |
| 189.20 | <p>South Yorkshire Police</p> <ul style="list-style-type: none"> a) Police advice on how residents can protect themselves <i>Declined the invitation</i> |
| 190.20 | <p>Waverley Events Team:</p> <ul style="list-style-type: none"> a) Update on event planning <ul style="list-style-type: none"> – Remembrance Service and 2 minute door-step silence is organized. – Plans for Xmas include Advent Windows, Xmas decorating, and a second tree, hopefully near Tideswell Walk – Thinking ahead for a ‘post-pandemic’ party b) Request for funding for Xmas events Resolved: the Council will fund up to £920 for the Xmas events. Carried <p><i>19:30 Leesa Tingay-Price left the meeting</i></p> |
| 191.20 | <p>Residents Association</p> <ul style="list-style-type: none"> a) Update on residents’ issues <i>No RA member in attendance</i> |
| 192.20 | <p>Well Rotherham</p> <ul style="list-style-type: none"> a) Bike Track update An update was read out: Well Rotherham have submitted the planning application for the track. A site meeting is scheduled for 10 November between Harworth and the Council. Well Rotherham’s <i>Places to Ride</i> bid for funding has been submitted but a small issue of land ownership has arisen which Harworth are in the process of sorting...’ |
| 193.20 | <p>WCC and the Community Garden Room</p> <ul style="list-style-type: none"> a) To agree the Community Garden Room Committee Terms of Reference. Resolved: the revised ToR are accepted and will be shared with potential committee members including the Buds. Carried |

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| | <p>b) To agree that Well Rotherham submits a planning application on WCC's behalf Resolved: the joint planning application on behalf of WCC and Harworth should be submitted by Well Rotherham. Carried</p> <p>c) To agree WCC submits application for Ward funding Resolved: The Clerk to submit a Ward Fund request for the Garden Room. Carried</p> |
| 194.20 | <p>Finance Matters:</p> <p>a) To inform Councillors of previous bank transactions The Chair sought to 'authorize' September's transactions, but already completed by a Councillor and the Clerk. The consequences are: the actions are not compliant with the Financial Regs, but all payments transacted as agreed. Clerk to habitually check settings prior to processing payment.</p> <p>b) To review budget forecast. The Clerk summarized the forecast, with an underspend of £700 by the end of March 2021, based on several assumptions including monies towards the Garden Room.</p> <p>c) To monitor the budget against income and expenditure To date we have spent 37% of the budget, with £30,328.21 in current account and £18,0003.45 in reserve account</p> <p>d) To approve the bank reconciliation to 31 October 2020. Resolved: the bank reconciliation is accepted.</p> <p>e) To approve Clerk's additional hours Resolved: Additional hours approved. Carried</p> <p>f) To approve payment of invoices presented Resolved: Payment of invoices approved. Carried</p> |
| 195.20 | <p>Social Media</p> <p>a) To provide an update from the working group discussion Cllr Allan-Miah summarized the discussion, looking at effective communication and positive messaging from WCC</p> <p>b) Comments welcome on the note of the WCC's role More information is needed in relation to the other operators in Waverley, eg Harworth and the Land Trust. Clerk to share contacts</p> |
| 196.20 | <p>Website</p> <p>a) To provide update quotes for website The Clerks needs to seek further information from the prospective providers.</p> |
| 197.20 | <p>Planning matters</p> <p>a) Avants' plans. WCC commented on Avant's plan and the response from Barton Willmore has been circulated</p> |

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| | <p>b) Section 106 Youth Shelter_ from the 2010-2011 'grand design' The discuss focused on the physical shelter, over and above a project which could also come from the section 106 agreement.</p> <p>c) Planning Applications No. RB2020/1705. - Erection of an electrical distribution sub-station (16sqm) at Plot 3b Riverside off Highfield Lane Waverley. - No comment No. RB2020/1678 – mezzanine floor at AMP. - No comment</p> |
| 198.20 | <p>Training a) Training needs - None requested</p> |
| 199.20 | <p>Correspondence received a) Resident concern about cobbled pavement being dug up and tarmacked - Clerk to respond.</p> |
| 200.20 | <p>Staffing matters a) To provide update on staffing meeting - Advice sort from YALC regarding who should clerk the meeting. Chair to arrange a meeting</p> |
| 201.20 | <p>Agenda Items for the Next Meeting a) To agree items for inclusion on the agenda of the next meeting None raised</p> |

The date and time of the next Parish Council meeting is 7.00pm on 6 January 2021.
The meeting closed at 20:13.