

**MINUTES OF THE MEETING OF WAVERLEY COMMUNITY COUNCIL HELD VIRTUALLY ON WEDNESDAY 2
SEPTEMBER 2020 AT 7.00PM**

Present: Councillors Jamie Baggaley (Chair), Neil Adshead, Sai Narra, Amin Allan-Miah, plus Rachel Graham, Clerk to the Council.

In Attendance: Ward Councillor Bob Walsh, Ward Councillor Simpson, Eleanor Clark (RA), Kris Mckay (Well Rotherham) and a resident

	Item
132.20	To receive and approve reasons for absence Apologies were received from Councillor: Venkana and Ross. The latter provided a reason which was accepted.
133.20	To confirm the Community Council Meeting minutes of 2 September The minutes were confirmed as a true and correct record.
134.20	To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed. It was resolved that no item should exclude press and public.
135.20	To receive declarations of interest in respect of business on the Agenda None.
136.20	To note any matters arising (For information only) The Clerk reported that; <ul style="list-style-type: none"> • The causal vacancy remains unfilled. • The Grant Scheme has been launched and closes on 23 September • SJD Sports coaching and the Land Trust are looking towards activities in the October Half Term period • Only two photos received relating to poor parking • Clerk's annual pay increase, to SCP 21 applied, as per contract • Revisions to the COVID19 legislation are; the agenda invite must include a Zoom link and access code, decisions (ie mtg notes) and background papers must be available. Plus, the <i>Annual Parish Meeting</i> can now be held, if desired.
137.20	Ward Councillor Reports <p>a) Reports from RMBC Councillors Cllrs Simpon informed the WCC that he has previously asked for a car park from RMBC, but this has not been actioned.</p> <p>Cllr Walsh mentioned that the Traffic Regulation Orders have been held-up because of COVID-19. He re-emphasized that the Ward budget was still open for bids</p>
	Public participation session. No issues were raised during the public session.

138.20	<p>South Yorkshire Police Had been invited, but did not respond. There is an online questionnaire about their services and where they should direct resources.</p>
139.20	<p>Waverley Junior Academy – Update on the opening of the Academy – <i>representative unavailable</i></p>
140.20	<p>Waverley Events Team – <i>apologized for not being to join the meeting</i></p>
141.20	<p>To receive an update from the Residents Association The Eleanor Clark representing the RA mentioned that; the diggers are working on a 'link road' off Rivelin Way, that there is concern about the number of cars parked on that road, that the school communication regarding staggered opening times, was too late to organize childcare for some parents and that the WCC funded Aughton Early Years pram event brought more cars into the area. - They are keen for the WCC to hold a litter picking event, and would welcome additional bins on the estate <i>19:20 EC left the meeting</i></p>
142.20	<p>a) To receive an update on the Bike Track and the local artists project from Well Rotherham Kris Mckay said that the bid had been submitted for 'Places to Ride' and a decision was expected at the end of September. There was already a bid in to Veolia for match funding. A road which runs under the hill needs to be transferred from Sheffield City Council to Harworth. The artists project to create a nature map of the site and family nature trail is in-hand, with some very eager residents involved.</p> <p>b) To receive an update on the project Community Garden Room Well Rotherham are very excited that the 'Committee' will involve the residents and WCC working together. To date there are two quotes in, with demand for 'garden rooms' very high. A planning application still needs to be made, but hope to get the foundations laid in October and the room in place by January 2021.</p>
143.20	<p>a) To receive costs from Clerk on solicitors for advice on lease and agree next steps on the Community Garden Room The Clerk reported only one quote to date had been received, and this does not meet the Financial Regulations requirement. She will have an additional quote by the October meeting.</p> <p>b) To discuss the setting up of the Community Garden Room Committee The clerk explained the demands of a Committee. Resolved: the clerk to provide a draft Terms of Reference for the October meeting. Carried</p> <p><i>19:34 Kris Mckay left the meeting</i></p>

144.20	<p>a) To receive an update on road adoptions</p> <p>Avant – Sorby Row area. The Clerk has contacted Avant and RMBC. There is an application in for adoption for roads and sewers, but no timetable. The resident who raised this issue has been updated by the Clerk.</p> <p>Taylorwimpey – Phase 1&2. The roads are on 12-month maintenance. TW are waiting on the Order from RMBC for the final remedial works. The sewers are not ready for adoption by Yorkshire Waters because it was conditional on the 'outfall' for which Harworth are responsible. Harworth has confirmed that parts of the drainage network which housebuilders are contractually bound to get adopted, must first have the drains which Harworth own, adopted.</p>
145.20	<p>Finance Matters:</p> <p>a) Update on signatories to the accounts – Cllrs Ross’ papers have been sent off</p> <p>b) To monitor the budget against income and expenditure WCC have spent 30% of the budget, with £15, 337.43 in current account and £18,0003.15 in the reserve account.</p> <p>c) To approve the bank reconciliation to 31 August 2020 The bank reconciliation was verified by the Councillors.</p> <p>d) Feedback on online banking transaction was provided by Cllr Baggaley and Adshed. The Clerk has spoken with the Internal Auditor about the records needed for Audit. A copy of the transaction slip from each online payment must be retained. As previously agreed, we will now be processing all transactions online where possible</p> <p>e) To approve payment of invoices presented It was resolved that Accounts presented for payment are approved</p> <p>f) To approve Clerk’s additional hours It was resolved that the payment is made.</p> <p>g) Update on the Audit – nothing received to date. The publication date for final audited accounts is 30 November.</p>
146.20	<p>To receive an update on co-option No applications made. It was resolved that the vacancy should be highlighted again.</p>
147.20	<p>Community Chest ideas</p> <p>a) To receive costs for the bench and art installation and agree next steps It was resolved that the Clerk continues to seek bench installation costs. It was noted that Harworth/ Well Rotherham intend to install an art installation.</p>
148.20	<p>To receive an update the Community speed watch actions</p> <p>a) Cllr Baggaley is seeking South Yorkshire Police’s input. He has completed the online training, and will share the training with Cllr Ross. He will also complete a risk assessment for the event.</p>

149.20	<p>To receive feedback on resident's interest in starting a Litter Picking group A Straw poll was placed on social media, but little response so far. Resolved: Clerk will feedback interest at next meeting, with a plan action. Carried</p> <p>It was noted that with support from Cllr Simpson, RMBC are now interested in a conversation about street furniture around Waverley. Resolved: Clerk will reach out to the contact and arrange a meeting. Carried</p>
150.20	<p>To agree the appraisal policy and forms for employees Resolved: The forms were accepted and an appraisal will be scheduled with feedback at the next meeting. Carried</p>
151.20	<p>Face to Face meetings a) To discuss if it is appropriate to re-commence meetings at AMP Resolved: In line with the guidance from NALC, meeting will continue to be held remotely. Carried</p>
152.20	<p>Correspondence received Thank you letter from Marie Curie - noted</p>
153.20	<p>Agenda Items for the Next Meeting a) To agree items for inclusion on the agenda of the next meeting Website accessibility</p>

The date and time of the next ordinary Parish Council meeting is 7.00pm on 7 October 2020.
The meeting closed at 19:51.