

**MINUTES OF THE MEETING OF WAVERLEY COMMUNITY COUNCIL HELD VIRTUALLY ON WEDNESDAY 7
OCTOBER 2020 AT 7.00PM**

Present: Councillors Jamie Baggaley (Chair), Neil Adshead, Amin Allan-Miah, Laura Ross and Aravind Venkana plus Rachel Graham, Clerk to the Council.

In Attendance: Ward Councillor Walsh, Leesa Tingay-Price (Events Team), Kris Mckay (Well Rotherham)

	Item
154.20	To receive and approve reasons for absence Apologies were received from Councillor: Narra. He provided a reason which was accepted.
155.20	To confirm the Community Council Meeting minutes of 7 October The minutes were confirmed as a true and correct record.
156.20	To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed. It was resolved that item 25 should exclude press and public.
157.20	To receive declarations of interest in respect of business on the Agenda None.
158.20	To note any matters arising (For information only) The Clerk reported that; <ul style="list-style-type: none"> • SJD Sports coaching – permit from Land Trust back on track in time for half-term activities • Meeting with Harworth 14 October organized. Chair and Clerk attending. Other Councillors welcome. • Casual vacancy has been noted on the website, and in the WAVE magazine • Harworth have confirmed that the play equipment for the under 5's will be installed within the next 3 months at the Central Park
159.20	Ward Councillor Reports <ul style="list-style-type: none"> a) Reports from RMBC Councillors <ul style="list-style-type: none"> • Apologies were received from Cllr Simpson. • Cllr Walsh joined at 19.17 and re-iterated his support for the Community Garden Room, and that a funding applications will be supported.
160.20	Public Comments and Questions A period of 15 minutes will be set aside for comments or questions from members of the public No issues were raised during the public session.
161.20	South Yorkshire Police <ul style="list-style-type: none"> a) Police advice on how residents can protect themselves <i>Were unable to attend because of work commitments.</i>

162.20	<p>Roads and Speedwatch</p> <p>a) To receive an update on road markings The Clerk reported that if any road markings were to be added, the responsibility falls to the contractors to be added before the road is adopted. The speed limit by the virtue of street lighting, and no order to the contrary, means the default speed limit is 30mph.</p> <p>b) To receive an update on the speedwatch project Chair Baggaley reported, South Yorkshire Police (SYP) are currently not undertaking any community speed watch due to COVID. They asked for information on areas of concern and dates/times of traffic issues. SYP also mentioned that as the roads are unadopted they can only collate information and not enforce. The Clerk has added these messages to the next WAVE magazine edition.</p>
163.20	<p>Waverley Junior Academy</p> <p>a) Update on parking and the ModeStar scheme The principal sends her apologies and provided a written contribution. In summary parking on the roads around the school is being managed, only 3 reports to date. She will remind parents to park considerately when driving their children to school shortly. Plus progress is being made with Modeshift Stars, with Y5/6s doing a bikeability course.</p>
164.20	<p>Waverley Events Team – joined at 19:16</p> <p>a) Update on event planning</p> <ul style="list-style-type: none"> • The Chair accepted the invitation to represent the WCC at the Remembrance Service. There will also be a doorstep silence for Remembrance Sunday • Halloween activities will include admiring well decked houses at a distance. • The Events Team preliminary raised a request for the WCC to donate an Xmas tree for Tideswell Walk with the Chair switching on the lights. • The Events Team is looking at Advent windows in the run up to Xmas
165.20	<p>Residents Association</p> <p>a) Update on residents' issues <i>Not in attendance</i></p>
166.20	<p>Remembrance Sunday</p> <p>a) To agree plan of action and to fund a wreath The latest guidance was relayed and discussed. Resolved: Wreath to be ordered with a donation totaling £40. Carried</p>
167.20	<p>Litter picking group</p> <p>a) To receive feedback on resident's interest in starting a group Interest from residents was high. Clerk needs to clarify current practices in COVID situation with RMBC, and finalise the risk assessment, get permission from Land Trust, plus have copy of 'volunteers' for WCC insurance.</p>

168.20	<p>Well Rotherham and Community Garden Room</p> <p>a) Progress with quotes Kris Mckay reported that three quotes had been provided and the decision on the Garden Room design was over budget, but that additional funds were coming from Well Rotherham and hopefully the Ward Councillors. They asked for funding from WCC.</p> <p>b) Update on timetable and way forward Planning application 6-8 weeks, build 2-3 months, with a 5-week lead-in to purchase materials.</p> <p><i>19:40 Events Team members left the meeting</i></p>
169.20	<p>WCC and the Community Garden Room</p> <p>a) To discuss obtaining draft lease Clerk has some draft leases to work on.</p> <p>b) To receive costs for solicitor's advice on lease Resolved: Illet & Clark to be appointed to review the lease and provide legal advice. Carried</p> <p>c) To review the Community Garden Room Committee Terms of Reference Resolved: Clerk to receive further written comments and present at the next meeting. Carried</p> <p>d) To discuss funding the Garden Room for the build and next steps Resolved: Lease needs to be in place before any funding can be given by WCC. Carried</p>
170.20	<p>Finance Matters:</p> <p>a) To monitor the budget against income and expenditure The Clerk reported that the second half of the precept was added to the bank account at the end of September. To date we have spent 33% of the budget, with £31,789.03 in current account and £18,0003.30 in reserve account. Resolved: Clerk to present budget forecast at the next meeting. Carried</p> <p>b) To approve the bank reconciliation to 30 September 2020 The bank reconciliation was verified by the Councillors</p> <p>c) To agree that those authorizing online transactions cross check data entered against invoices Resolved: Councillors will verify sort codes and account numbers on invoices before authorizing online payments. Carried</p> <p>d) To discuss and approve the grant scheme application. Resolved: The Aughton Early Years application was approved. Carried</p> <p>e) To approve payment of invoices presented It was resolved that Accounts presented for payment are approved.</p>
171.20	<p>Meeting with RMBC</p> <p>a) To provide an update on the meeting regarding the Street Scene</p>

	<p>Clerk met with RMBC. There are two RMBC bins on Waverley which are regularly emptied. Chap was receptive to the fact that residents pay both a management fee and council tax.</p> <p>Resolved: Clerk to contact Cllr Sarah Allen. Carried</p>
173.20	<p>Social Media</p> <p>a) To agree to establish a working group to discuss the best way forward for WCC's social media presence</p> <p>Resolved: Clerk arrange working group meeting with Cllr Ross, Adshead and Allen-Miah. Carried</p>
174.20	<p>Website Accessibility</p> <p>a) To discuss and agree how to make the website compatible with the 'Accessibility Regulation';</p> <p>Resolved: Clerk to draft notice that accessibility regulations not yet met, and to seek 3 quotes for website re-design and support. Carried</p>
175.20	<p>Policies and procedures</p> <p>a) To review and agree the Terms of Reference for the Staffing and Planning Committee.</p> <p>Resolved: Clerk to make revisions incorporating comments and place on website. Carried</p>
176.20	<p>Planning matters</p> <p>a) To review and agree way forward with the Skyhouses phase 2 plans No comments</p> <p>b) To review and agree way forward with Avants' plans</p> <p>Resolved: Clerk to respond to Avant by 12 October regarding the need for more parking spaces at the front of the houses. Carried</p>
177.20	<p>Training</p> <p>a) To agree that training costs of less than £50 will be authorize by the Clerk</p> <p>Resolved: Agreed that Clerk can authorize the training of less than £50. Carried</p> <p>b) Training needs None currently requested</p>
178.20	<p>Correspondence received</p> <p>a) Resident re drains. Resolved: Clerk to respond.</p> <p>b) Resident concerns about the dangers of the crossing located on Highfield Lane, between the junction of Lescar Road and Waverley Walk. Upgrade it to Zebra crossing / patrol person.</p> <p>Resolved: Clerk to raise with Harworth and inform resident of 'road' ownership.</p>

179.20	<p>Community Engagement</p> <p>a) To discuss how the Councillors could interact more with the community Councillors discussed ways to engaged with residents on a day-to-day basis. <i>21:10 Councillor Walsh left the meeting</i></p>
180.20	<p>Staffing matters – CONFIDENTIAL SESSION</p> <p>a) To agree to enter LGPS membership for the pensionable post of Clerk, and any future employees from September 2020. Resolved: WCC agrees to enter LGPS membership for the post of clerk and any future permanent employees from September 2020. Carried.</p> <p>b) To provide update on appraisal process Chair provided an update for the process.</p>
181.20	<p>Agenda Items for the Next Meeting</p> <p>a) To agree items for inclusion on the agenda of the next meeting None raised</p>

The date and time of the next ordinary Parish Council meeting is 7.00pm on 4 November 2020.
The meeting closed at 21:15.