

MINUTES OF THE MEETING OF WAVERLEY COMMUNITY COUNCIL HELD AT VIRTUALLY ON WEDNESDAY 6 MAY 2020 AT 7.00PM

Present: Councillors Jamie Baggaley (Chair), Neil Adshead, Roger Grace, Amin Allen-Miah, Sai Narra, Aravind Venkana and Laura Ross, plus Rachel Graham, Clerk to the Council

In Attendance: Ward Councillors Bob Walsh and Nigel Simpson, Julie Booth PACES, Duncan Armstrong-Payne and Rob Johnson Harworth Group, Kate Stark – governor Waverley Junior Academy, Stephanie Healy-Bullock – Waverley Gardens, Kris Mckay – Well Rotherham, Leesa Tingay-Price – Events Team and two members of the public were present.

Introduction

The Coronavirus Act 2020 is a change of legislation which for 12 months permits parish and community councils alike to hold virtual meetings. This is WCC's first virtual meeting under the new legislation.

49.20 Apologies and Reasons for Absence

No apologies were received.

50.20 Waverley Community Council Meetings

The minutes of the meetings held on 4 and 31 March were accepted as a true record.

51.20 Confidential Items.

The penultimate item on the agenda is a confidential matter.

52.20 Declaration of Disclosable Pecuniary and Other Interests

Declarations of interest were made by Cllr Baggaley, Allan-Maih and Adshead with regards to agenda item 18. The Clerk had reviewed these requests. Cllr Baggaley will be allowed to provide background information on the item, but none are permitted to vote on this matter.

53.20 Matters Arising

- a) To ratify decisions made from 31 March onwards
 - (i) Renew insurance with PEN
 - (ii) Agree payments as per payment sheet, incl insurance, YLCA membership, clerk's salary, website, HMRC and payroll
 - (iii) Letter of engagement with Internal Auditor – Voluntary Action Rotherham
 - (iv) To agree to move to online banking
 - (v) To agree to the Remote Standing Orders.

Resolved all the decisions were ratified unanimously: **Carried**

54.20 Ward Councillor Reports

- a) Cllr Simpson reported that he had been working with volunteer groups and supporting self-employed people seeking grants
- b) Cllr Walsh commended the NHS working in these tough times. He also noted that along with Cllr Brooks, he would be taking on the workload of Cllr Alcock who is no longer a ward Councillor.

PUBLIC COMMENTS AND QUESTIONS

Resolved: That the meeting is adjourned for comments and questions from the press and public. **Carried.**

Nothing was raised.

55.20 Waverley Academy

WCC has been sharing the latest correspondence to parents from RMBC regarding the school. This is because some parents completed their children's placement application forms in paper and staff have not been able to access the records, as most are currently working from home.

Kate Stark, an interim governor read out a statement about the delayed opening of the Academy. A copy is available on the WCC website.

56.20 Harworth Group

Duncan Armstrong-Payne updated the Councillors with a presentation about the next phase of the development, which include some earth works and drainage. Harworth Group are also looking towards moving the permitted footpath slightly closer to the River Rother. This phase will need planning permission from RMBC.

There will also be a design code relating to the style of the houses and the street scene. The presentation can be found on the WCC website. As the work is completed on the next phase, some landscaping for Highwall park will also commence. The current scheme includes an area for allotments, and Harworth Group are keen to garner views from residents

Duncan also mentioned that the developers would be back on site in the next couple of weeks.

57.20 PACES

Julie Booth from PACES informed the Councillors about that the charity was sincerely keen to move to the Waverley area to provide support to adults and children with cerebral palsy and rest bite care. The facilities onsite would include a hydro-therapy pool, café, hall, meeting room and sports facilities.

58.20 Waverley Gardens

Stephanie Healy-Bullock updated the Council about the progress that the Waverley Buds Team were making. They are holding meeting virtually, and looking at maintenance of the garden in the long term and have sought input from residents that a sensory garden would be appreciated.

59.20 Well Rotherham

Kris Mckay reminded the Council that it was the third and final year for Well Rotherham, so much of the focus was about delivery on the great places to live, an active community and a great place to work. She spoke about the individual projects in the area, and invited the Councillors to join in the discussion on the positives in this time of COVID-19 and the bike

track project.

60.20 Waverley Events Team

WET have engaged with AMRC, who have offered to donate a bench for the Waverly Garden, plus they wish to be part of the next Great Get Together. The latter event, may be a street party if social distancing rules continue. A virtual VE day is taking place whereby residents' picnic in their front gardens only, with appropriate activities like children designing posters and the adult show stopping bake-off. Additionally, members of the Events Team have been volunteering to support isolated people during COVID-19.

61.20 Waverley Residents Association

The WRA brought to the Councillors attention that there is excess dog poo and litter being left by residents and other people making use of the Waverley Lakes, that dogs are off-lead and disturbing nesting birds, that part of the red shale path is still muddy and people are not social distancing around the Waverley Lakes.

Resolved: the Clerk to look into these issues with Harworth Group and report back. **Carried**

62.20 Finance Matters:

- a) To monitor the budget against income and expenditure
One half of the precept has been received, and after one month we have spent 4.84 % of the budget.
- b) To approve the bank reconciliation to 30 April 2020
Resolved: that the presented back-dated bank reconciliations are accepted. **Carried**
- c) To approve payment of invoices presented
Resolved: That the invoices presented are approved: **Carried**
- d) To report on progress with online banking
Two of the four Councillors have completed the forms and will trial their access rights.

63.20 Internal Audit update

- a) Report on finalizing Standing Orders – 19d)
Resolved: The revision to 19d) provided was agreed. **Carried**
- b) Annual review of Financial Regulations.
Resolved. The financial regulations were reviewed and agreed. **Carried**
- c) Review internal financial controls.
Resolved: the internal controls were reviewed and agreed. **Carried**
- d) To approve end of year return – to be provided at the June meeting.

64.20 Meeting with Harworth feedback

The Chair reported that Harworth will be resurfacing Highfield Lane before it is adopted by RMBC. Also that Harworth will be launching their own website within the next few months specifically reflecting on the on-going work in Waverley. The Chair also reported that the Royal Mail has agreed to add a post box to Lescar Road, but currently only essential work is being carried out. The access from Catcliffe will open mainly to construction work once the BT pole has been removed.

65.20 Management

- a) To agree training requests – none made

- b) To agree a Councillor to review the weekly planning applications from the Planning Committee.

Resolved: Cllr Grace will review applications. **Carried**

- c) To agree the date of the WCC annual meeting in May

Resolved: A virtual meeting will be held on Wednesday 20 May at 7pm. **Carried**

66.20 To discuss funding towards play equipment for central park

Cllr Laura Ross chaired this agenda item. Cllr Baggaley explained that the original Residents Association had £10,000 to put towards the tarmacking of central park. This was done by the Harworth Group and thus it was agreed within the RA that the monies be put towards play equipment for younger children. The cost of the equipment with the VAT element is £12012.

Resolved: the WCC agreed to fund the additional cost. **Carried**

Cllr Baggaley, Amin-Allen and Adshed were members of the original RA and did not vote on this matter.

67.20 To discuss matters relating to Clerk employment

Resolved: That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972. **Carried**

68.20 To agree items for inclusion on the agenda of the next meeting

a) dog bins, adding funds to the reserve account, logistics of school opening, sports events for summer holiday

The next WCC meeting will be held on Wednesday 3 June 2020

The meeting closed at 20:49

Signed

Chair