

Waverley Community Council

This meeting is open to the public unless the Council resolves to exclude the public for any exempt or confidential item of business. Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public

The next meeting of Waverley Community Council which will be held at the Brearley Room, AMP Technology Centre on Wednesday 6 November at 7pm for the purpose of transacting the following business.

AGENDA

	Item
1.	Apologies and Reasons for Absence: a) To receive apologies for absence b) To approve any reasons for absence presented to the Council
2.	Waverley Community Council Meetings a) To approve the minutes of the meeting held on Wednesday 2 October 2019
3.	Confidential Items: a) To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed.
4.	Declaration of Disclosable Pecuniary and Other Interests: a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests b) To receive and decide upon requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
5.	Matters Arising: a) Rother Vale Special Ward Meeting - feedback
6.	Ward Councillor Reports a) Reports from RMBC Councillors (if appropriate)
	Public Comments and Questions A period of 15 minutes will be set aside for comments or questions from members of the public
7.	Community Council management a) appoint new vice-chair b) appointment process of a new councilor c) line manager for Clerk d) holiday cover
8.	Elections

	<ul style="list-style-type: none"> a) General Election b) 2020 Borough Councillors and Police and Crime Commissioner elections c) Boundary changes
9.	<p>Finance Matters:</p> <ul style="list-style-type: none"> a) update on bank accounts: clerk and other signatories b) To monitor the budget against income and expenditure c) To approve the bank reconciliation to 31 October 2019 d) To approve payment of invoices presented, including Clerks back pay e) To review 2020-2021 budget proposal
10.	<p>Planning:</p> <ul style="list-style-type: none"> a) Feedback Planning Committee initial meeting.
11.	<p>Community Council Communications:</p> <ul style="list-style-type: none"> a) councillor specific email addresses
12.	<p>Councillor Training:</p> <ul style="list-style-type: none"> a) Reflection on Code of Conduct training b) To consider other Councillor training needs c) Clerk to receive complete audit skills forms
13.	<p>External Meetings:</p> <ul style="list-style-type: none"> a) To receive feedback from the One Stop Shop Event – 3 October b) Feedback from Civic Service c) Update on CiL meeting d) Future meetings – Well Rotherham Board meeting and RMBC engagement
14.	<p>Website:</p> <ul style="list-style-type: none"> a) Transfer of ownership and access b) Policy on accessibility c) Email addresses d) Training
15.	<p>Waverley Events Committee:</p> <ul style="list-style-type: none"> a) Request for donation to Christmas tree b) Monies received from Ward funding
16.	<p>Waverley Community</p> <ul style="list-style-type: none"> a) Bins at bus stops b) Draft letter to developer regarding unadopted roads c) Logo competition d) Joining the Aston Community Education Trust e) GP surgery – joining their Board
17.	<p>WCC Policies</p> <ul style="list-style-type: none"> a) Agree Grant Funding scheme and launch it b) Agree expenses policy c) Agree complaints procedure d) Agree sick absence policy e) Equality policy

18..	Correspondence a) Letter requesting support to 'Rotherham Holiday Aid' charity
119.	Agenda Items for the Next Meeting: a) To agree items for inclusion on the agenda of the next meeting

R Graham

Rachel Graham
Clerk to Waverley Community Council
1 November 2019