

## **MINUTES OF THE MEETING OF WAVERLEY COMMUNITY COUNCIL HELD AT THE AMP TECHNOLOGY CENTRE ON WEDNESDAY 2 OCTOBER 2019 AT 7.00PM**

**Present:** Councillors Jamie Baggaley (Chair), Neil Adshead, Aravind Venkana, Amin Allen-Miah and Roger Grace.

**In Attendance:** Rachel Graham, Clerk to the Council, one member of the public and Cllr N Simpson were present.

### **110.19 Apologies and Reasons for Absence**

Apologies from Cllr M Lambert and S Narra.

### **111.19 Waverley Community Council Meetings**

The minutes of the meeting held on Monday 5 September 2019 were accepted as a true record

### **112.19 Confidential Items**

No items were identified

### **113.19 Declaration of Disclosable Pecuniary and Other Interests**

No interests were declared at the meeting

### **114.19 Matters Arising**

The Clerk reported that the WCC post box was now in place at Catcliffe Memorial Hall. That in discussion with Harworth Estates, the Royal Mail post box would be sited at the corner of Lescar Road near the super bin and defibrillator.

The Clerk has also been in contact with Catcliffe PC (CPC) to discuss who owns the 'welcome to catcliffe' signpost on the A6066. Since it does not belong to CPC, the Clerk has approached RMBC to update the signpost. The Clerk reminded Councillors that the Civic Service is to be held on Sunday 13 October, and the Chair will contribute to the event with a reading, which needed discussing with CPC. She also reported that the HR policies would be presented at the next meeting, as to date other items had been more pressing.

*19:08 The Clerk stepped out of the meeting to collect Professor Julian Dobson*

### **114.19 Ward Councillor Reports**

- a) Borough Cllr Simpson reported that a presentation was available regarding the revamp of Rotherham Town Centre, with more money coming to because of a central government scheme. It also included a redesign of the market area  
Cllr Simpson reported that the Rother Valley Way update would be available in the next edition of the WAVE. It is anticipated that it will be complete in the next 3 years and be accessible to wheelchair users.  
Cllr Simpson had previously engaged with Harworth Estates regarding issues residents had raised, and agreed to share the list.

## **PUBLIC COMMENTS AND QUESTIONS**

**Resolved:** That the meeting is adjourned for comments and questions from the press and public. **Carried.**

No questions were asked

### **115.19 Julian Dobson of Hallam University**

Prof Dobson discussed the initial thinking of a research project regarding public spaces can positively affect public health on a systems wide level

*19:25 Julian left the meeting*

### **116.19 Appointment of Proper Officer and Responsible Financial Officer to the Council:**

a) The Clerks contract was approved by the Council and signed. **Resolved:** Clerk to circulate signed copy electronically: **Carried**

b) To consider further staff training needs and costs

The Clerk explained that current hours did not permit study time for the CiLCA. **Resolved:** Council will pay for additional study hours: **Carried.**

c) To receive an update on equipment purchased for the Clerk

The Clerk reported that all equipment has now been purchased

### **117.19 Finance Matters:**

a) To receive an update on establishment of bank accounts

The accounts had been established, including a current and saving account

b) To monitor the budget against income and expenditure

To date 33 per cent of the budget had been spent.

c) To approve the bank reconciliation to 30 September 2019

**Resolved:** the bank reconciliation was approved. **Carried**

d) To agree to fund the Remembrance Sunday Wreath.

**Resolved:** a wreath would be funded and a donation made: **Carried**

e) To approve payment of invoices presented

**Resolved:** the payments were approved: **Carried**

f) To receive a progress report on change of bank signature mandate

The Clerk explained that the bank accounts had not yet be changed over. Further forms need sending.

### **118.19 Planning:**

a) Feedback from the meeting of the Planning Committee to consider issues such as Planning Enforcement, developers' compliance with planning conditions, Environmental Health issues and planning breaches.

The Planning Committee had yet to meet. **Resolved:** Cllr Grace will make the arrangement for Monday 7 October: **Carried**

### **119.19 Community Council Communications:**

a) To agree to only communicate using specific councillor email addresses

**Resolved:** Cllrs will confirm access to the email accounts before the next meeting: **Carried**

### **120.19 Councillor Training:**

- a) To receive feedback on the workshop on community history group  
Cllr Grace reported that it was an informative session with lots of ideas such as a mural in the local school representing the area. He agreed more research needed to occur before taking this forward to the Community.
- b) To consider other Councillor training needs  
No further training was requested
- c) To receive an update on a skills audit of Councillors  
Cllrs are to complete the form and return to the Clerk ahead of the next meeting.

### **121.19 External Meetings:**

- a) To receive feedback from meetings held with Harworth Estates, the management company, Land Trust, and RMBC Planning officer  
The Clerk summarised the meetings and agreed to circulate the notes.

*20:11 Cllr Simpson left the meeting*

- b) To receive feedback on the Waverley Walkabout 5 September  
Cllr Adshead summarized the event, and asked the Clerk to consider organizing another in the next 12 months.
- c) To receive feedback on the YLCA Conference 13 September  
Clerk reported that the conference was extremely useful and her presentation was very well received.
- d) To arrange further meetings with key local stakeholder organisations
  - RMBC Roads Adoption Officer. **Resolved:** Clerk to contact RMBC's Bob Wright, Lisa Brookes and Harworth Estates and regarding road adoption policy: **Carried**
  - To consider attending Aughton Early Year bi-monthly board meeting: **Resolved:** Chair and Clerk to attend next board meeting in November: **Carried**
- e) RMBC heads of section meeting  
The Clerk reported that we are still awaiting a date to be set.

### **122.19 Community Policing:**

- a) To receive update on contact with community policing.  
Contact point has been established, but they are light on resources to attend the monthly meeting and One-Stop-Shop Event

### **123.19 Waverley Events Committee:**

- a) To receive information on arranged local events  
Remembrance Service will be held on 10 November lead by Rev Phil, with the Chair presenting a wreath. The Christmas lights on event is 1 December.
- b) To receive an update on the Waverley One Stop Shop exhibition between WCC and the

Events Committee

**Resolved:** Refreshments for 50 people would be provided at £2.40 per person: **Carried**

**124.19 To discuss start the local community centre**

a) To receive information about the start date for the centre

The Chair raised the issue that the WCC needs to consider where it will be renting space for an office / community use. There will be an opportunity with the Local Community Centre where the GP service will be held and the Hope Church may also provide community space, for yoga groups, toddler groups etc

**125.19 Agenda Items for the Next Meeting:**

a) To agree items for inclusion on the agenda of the next meeting

None identified

The meeting closed at 20:38

Signed

Chair